The Board of Supervisors convened in adjourned session, members present Chair Creston Schubert, Raymond Drey, and Rhett Leonard

Minutes of the meeting held November 19, 2019 were read and approved.

A motion was made by Leonard and seconded by Drey to amend the agenda to include an IMC Proposal to install ductless split A/C unit, basement server room. Motion carried all voting Aye.

County Engineer, Jeff Williams, updated the Board on road and bridge projects and the snow removal plan for M31.

Paul Engle, IMC consultant, explained and presented 2 proposals. 1) to install a

Paul Engle, IMC consultant, explained and presented 2 proposals. 1) to install air duct & economizer dampers and actuators in the Courthouse (Administration Bldg) boiler room for a cost of \$8925.00. 2) Install ductless split A/C unit in the basement server room in the amount of \$7825.00. Drey moved and Leonard seconded to approve and authorize the chair to sign both proposals. Motion carried, all voting Aye.

Two claims were paid from the Capital Projects Fund in the amount of \$54,502.00 to Bolton & Menk and \$11,243.25 to Cedar Valley Corp, both were approved on a motion from Drey and seconded by Leonard. Motion carried, all voting Aye.

There being no further business, the Board adjourned to meet again at 9:00 a.m., Tuesday, December 10, 2019 or on call of the Chair.

/s/ Shelley Bruning
Deputy Auditor

/s/ Creston Schubert Chair